

Mayor O'Brien opened the Agenda Meeting at 9:02 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 27, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo,
Melendez, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

ORDINANCE #384-17

**AN ORDINANCE AMENDING CHAPTER III, "FIRE DEPARTMENT",
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Public Safety – Public Hearing Dec. 18, 2017)

ORDINANCE #385-17

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XIX OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE
TO AMEND CHAPTER XIX – SWIMMING POOLS**

(Public Safety – Public Hearing Dec. 18, 2017)

ORDINANCE 386-17

**AN ORDINANCE OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY MIDDLESEX, NEW JERSEY SUPPLEMENTING AND AMENDING
ORD. 364-17 TO CHAPTER XXVI, SECTION 26-111,
ENTITLED "DEVELOPMENT FEE ORDINANCE", OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Planning & Zoning – Public Hearing Dec. 18, 2017)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's Report for the month of October, 2017.
- 2) CFO's Investment Activity report for the month of October, 2017.
- 3) Office on Aging Supervisors report for the month of October, 2017.
- 4) CFO's report as to the Award of Notes.

- Seconded by Council President Buchanan.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct an Off-Premise 50/50 on February 25, 2018, May 13, 2018 and September 9, 2018 (RA:2152).

- 2) **St. Stanislaus Kostka Church** to conduct Bingo Games on 49 various dates in 2018 (BA:518).
- 3) **St. Stanislaus Kostka HSA** to conduct Bingo Games on 43 various dates in 2018 (BA:519).
- 4) **Sayreville Senior Citizen Thursday Club Inc.** to conduct an On-Premise 50/50 on 12 various dates in 2018 (RA:2153).

- Approved

C) Authorization to renew the following **Annual Licenses for the calendar year 2018:**

- Barber & Beauty Shop, Junk Yard, Private Horse Stable, Temporary Trailer and Motel Applications

- Approved/Resolution

D) **Retirement notice received from Wayne A. Kronowski**

from his position as CFO/Treasurer for the Borough of Sayreville, effective May 1, 2018.

- Receive & File

E) Committee Reports – Councilwoman Novak

- 1) She stated she looks forward to working with Wayne on the budget from January – May.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes of October 10, 2017.
- 2) Construction Officials report, Zoning and Code Enforcement and reports, all for the month of October, 2017.
- 3) Fire Prevention report for the month of October, 2017.

- Seconded by Councilwoman Novak.

- B) Application before the Twp. of East Brunswick Bridge Zoning Board for a Bulk Variance for an addition in rear yard at 25 Cornell Dr., Block 66, Lot 134.01.

- Receive & File

C) Committee Reports:

- 1) Progress

• **PUBLIC SAFETY – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Councilman Grillo moved the following Minutes/Reports be Received & Filed:

- 1) Board of Health Registrar and County Inspectors report for the month of October, 2017.

- Seconded by Council President Buchanan.

B) Committee Reports:

- 1) Rutgers has been working on a redevelopment plan for Route 35. They will be doing a public presentation on December 12, 2017 6:30 pm at the Morgan First Aid Squad.
- 2) He stated that Councilwoman Kilpatrick brought up having a three person sub-committee of the council meet with the Board of Education regarding COAH. He thinks that is a really good idea and would like to expand that idea. He would like to put together a COAH oversight committee which would be every committee, board, agency in the Borough.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of October, 2017.
- 2) Rent Leveling Board minutes of November 14, 2017.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) She stated in the Middlesex County Clean Communities newsletter which features Elyse Barone. She thanked Elyse for all her hard work.
- 2) She would like to meet with Councilman Buchanan and Lembo between December 11-15.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes or reports be received and filed:

- 1) Recreation Director's report for the month of October, 2017.

- Seconded by Councilwoman Kilpatrick.

B) Committee Reports:

- 1) December 3, 2017 is the Holiday Parade at 6pm.
- 2) On December 12, 2017 the SAA has their toy drive at Club Pure.
- 3) Sayreville Recreation Toy drive is now open.

• **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Council President Buchanan moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director's report for the month of October, 2017.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress

• **MAYOR – Kennedy O'Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Review and discussion on 2018 Annual Meeting Schedule.

- Approved.

- 2) Authorization to add Section 4.11 "Per Diem Employees" to the employee handbook.

- Approved.

- 3) Discussion of an Ordinance Promoting Economic Development for the Food Truck Industry in the Borough of Sayreville.

- Planning & Zoning

- 1) Authorization to appoint one (1) individual part-time to fill the position of Code Enforcement Officer due to the retirement of Frank Toth (Recommendations in packet).

- Resolution.

- Public Safety

- Public Works

- 1) Discussion on Ordinance regulating sports equipment and apparatus in public roadways and rights of way in the Borough of Sayreville from December 1st through March 31st.

- Introduction in January.

Mayor requested to send out a Nixle and send out with water bills.

- Recreation

- Water & Sewer

➤ **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

- Resolution.

2) Resolution to Cancel Improvement Authorization Balances no longer needed.

- Resolution.

3 Authorization to engage Brian Hak, Esq. of Weiner Law Group to review the NextEra PILOT Agreement and advice relative to certain terms. Brian Hak negotiated the initial extension.

- Approved.

➤ **BOROUGH ENGINEER -Jay Cornell**

1) Public Safety Complex Parking Lot Improvements – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

• **EXECUTIVE SESSION** – None

• **PUBLIC PORTION**

Mayor opened the meeting to the public for questions or comments on any item.

There being no appearances, Councilman Grillo moved the Public Portion be closed. Motion was seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

Councilwoman Novak made a motion to adjourn. Motion was seconded by Council President Buchanan

Roll Call – Voice Vote, all ayes. Carried.

Time 9:25 P.M.

SIGNED:

Jessica Morelos
Assistant Municipal Clerk

Date approved